

Advancing Indigenous Missions

235 Princess St.
Winnipeg, MB R3B 1L9
204.957.8784

COMMUNICATION TEAM

Position: Publications Assistant

Employment: Volunteer Basis

Hours: Flexible

Contact: Keith Peters, Administrator
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General Description:

As a member of the Communication Team, the publications assistant will help in the production of AIM publications such as newsletters, brochures, and posters. Tasks will be undertaken as a Team and will include writing, editing, and/or design, according to interest and ability.

We will hope to encourage the publications assistant to learn more about our partner missionaries and indigenous missions in general. This is so that the work undertaken may be well informed and the volunteer can gain a greater understanding of why AIM exists.

General Responsibilities:

1. Work together with others on the Communication Team to write, edit, and design AIM publications
2. Willingness to learn more about our partner missionaries and indigenous missions in general

Qualifications:

1. Growing relationship with Jesus Christ
2. Some experience and/or interest in writing, design, or editing
3. Self-motivated

General Expectations:

1. Work well as a member of the Communications' Team
2. Adhere to AIM's core values
3. Establish and maintain Christ-centered relationships with other volunteers and AIM staff
4. Complete tasks on time